

Action Taken Report

Presented at the IQAC Meeting held on 9th February, 2018

Ref: Minutes of IQAC Meeting dated 22nd June ,2017

Observations/Discussion	Action to be Taken	Responsible Person	Target Date	Action Taken
Agenda 1: Review / follow up of actions from previous IQAC meeting				
Arranging Academic audit (NAAC SSR)	Arrange audit	IQAC	Sept-Oct 2017	VC suggested having a comprehensive audit by external experts after preparing SSR as per latest format. Target date July31,2018
Organizing Quality related conference / workshop with the assistance of NAAC – VC suggested to organize two separate events one with the support of NAAC & other with M/s TUV Rheinland Pvt. Ltd.	Arrange workshop/training program	QA Team	December 2017	In discussion with ranking agencies to identify a suitable theme focusing on quality in Higher education. In addition will apply to NAAC for funding an event.
Directorate of Research need to strengthen the activities and functioning of grant office	Create portal, webpage, provide space	Directorate of Research	December 2017	Dr. Satish Shenoy, Director Research reported that, Grant calls portal, Website and RMS grants (financial) portal is open. Space identified for new Grants office with fifteen workstations. To complete by April 30,2018
LMS Survey - VC suggested to extend the survey to all other	Extend Survey to other constituent units,PVCs to look	Pro VC HS	December 2017	In progress, PVC has discussed in Health sciences

<p>constituent units also. Since the survey broadly indicates the acceptance of e-learning among staff and students, he suggested to both PVCs to look into the requirements and initiate. VC suggested to setup a think tank to study best practices of world class universities in implementing technology in education and recommend deployment if deemed fit for MAHE.</p>	<p>into the requirements ,setting up of think tank</p>			<p>council. Academic Reputation team to look into the best practices and suggest. Target date May 31,2018</p>
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Agenda 2 Review of actions initiated based on NAAC peer team observations(2016)

<p>Introduction of inter-disciplinary programs</p>	<p>Constituent units to introduce</p>	<p>Dy. Registrar (Academics)</p>	<p>Ongoing</p>	<p>Initiated the following courses - Aerospace and avionics (medicine, science), Translational Oncology, Geriatrics and gerontology (Tech innovations, social support, medical issues), Tissue Engineering and Bio-printing, Sports Engineering, Genome Engineering, Systems biology, Urban design, smart and green building (Urban development, city science), Digital: Data science, IOT, AI, Cyber security</p>
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Implementation of CBCS	Applicable programs to implement	Dy. Registrar (Academics)	Ongoing	Presently offering 6 – CBCS + 14 - Credit & Semester - 2 more to go by May 2018
Extend Audit options to students across institutions/depts	Extend in non engg programs	Dy. Registrar (Academics)	Ongoing	Discussions initiated with the concerned HOIs – Presently 21 programmes have audit options including add on courses
Feedback on Curriculum	Collection of Feedback on Curriculum	Deputy Registrar (Academics)	Applicable programs in next academic year .	Implemented in Curriculum meetings - 1. M. Tech in” Tribology and Maintenance Engineering, 2. ME (Cloud Computing) , 3. Post Graduate diploma in Sports Communication, 4. Certificate course in Sports Communication.
OBE implementation	Constituent units to implement in respective programs	Deputy Registrar (Academics)	Ongoing	In all courses direct measures are taken from Student assessments. Indirect feedback from external examiner and students are taken in some courses
Increase Academic Collaborations	Constituent units to network	Deputy Registrar (Academics)	Ongoing	Initiated and Ongoing. Currently 53
Should explore making use of MOOCs (Massive Online Open Courseware) and online resources for	Constituent units to include wherever permissible	Deputy Registrar (Academics)	Ongoing	Initiated Course era

enhancing learning				
Interdisciplinary and collaborative research needs to be enhanced	Create awareness ,networking opportunities	Deputy Registrar (Academics)	Ongoing	Initiated through following actions: Periodic review with the Interdisciplinary Research Advisory Group Most of the faculty entered ORCID and Scopus Author ID in RMS (Research Data Management Software) Researcher's focus areas can be searched by using keywords, Employee ID, Scopus Author ID and ORCID in RMS. PURE Portal and Mendeley are being used extensively for the research visibility and collaborations.
Improve Grants	Constituent units to apply and secure.	Directorate of Research	Ongoing	A list of young prolific faculty below 40 years age are identified. and encouraged to apply.
Quality and number of publications in peer-reviewed journals is not commensurate with the status of MAHE	Create awareness among faculties about quality of journals	Directorate of Research	Ongoing	Identified 27 main subject categories and 334 sub categories and listed out good quality (Q1, Q2) journals in these areas. This list had been sent

				to individual departments for their review and inputs. From Journals listed in Scopus and Web of Science databases, identified good journals and link has been provided in Research management Portal.
Academic mentoring to enhance quality research publications in journals of high impact	Training and awareness programs to be conducted	Directorate of Research	Ongoing	Initiated Periodic training and awareness programmes Periodic Revision to Faculty Award Incentive for Research Publication Certificate course on Research Orientation Awareness on journal quality metrics
Limited industrial and other types of consultancy commensurate with its infrastructure and potential.	Promote consultancy ,infrastructure, Develop strategy to identify opportunities	Directorate of Research/Director Placement and Industrial Liaisons	Ongoing	Collected equipment list and the area of interest list where the consultancy can be given and made available to the public. MAHE TBI is an initiative in this Director Placement and Industrial Liaisons will strategies this in consultation with HOIs and subsequently

				monitor the progress
Research & Development facilities need to be enhanced across the disciplines	Apply for grants	Directorate of Research	Ongoing	Initiated Faculty have been applying for research grants from BIRAC, SPARC and IT, BT and ST, NITI AYOJ, which support infrastructure development. Inter/Multi-disciplinary research is encouraged.
Alumni interaction to be enriched that can be built on networking mechanisms and implemented aggressively	Organise interactive activities involving alumni	Director, Alumni Relations	Ongoing	With the help of alumni Map in the network segment ,alumni can easily connect and conduct several alumni meets. Distinguished alumni are showcased in the Featured alumni were their achievement are recognised and every member gets to know their achievements By updating the published Journals in the alumni portal, alumni are informed about the monthly activities conducted in the college. The look and feel of existing features are

				enhanced to improve alumni interaction Made the many segments on the Alumni portal open to the general public so that people come to know about it.
Faculty leadership and empowerment strategies to be formalized	Leadership development programs to be organised	HR	Ongoing	This has been achieved to a great extent through the SMILE – leadership development programme.
To implement a barrier free access to facilities for the differently abled	Implement as per requirements	Dir. Gen. services	As per plan	Access Facility in the way of Ramp and Toilet facility for Differently abled persons are under construction in SOM. For all future Projects these aspects are being co-opted in.
Improve Demand Ratio for PG /Research programs	Constituent units to develop strategies	Hols/Director Admissions	As per Admissions Cycle	Based on the Industry and Alumni feedback the Departments/ Institutions are in the process of revamping the syllabus in line Industry demands
Innovations adding value to science, society and technology are limited	Monitor innovations	Chief Innovation Officer/DoR	Ongoing	To be monitored by DoR and presented in next IQAC meeting

Agenda 3. Best Practices Sharing and New Initiatives				
New Initiatives by IQAC	Orientation on Internal risk Assessment	QA Team	Ongoing	Awareness on Internal Risk assessment for the academic units – Initiated Guide by side program
Sharing of Best Practices	Identify Best Practices across constituent units for sharing with other units.	QA Team	Ongoing	1. Innovative Practice in enhancing the teaching learning – Academic audit 2. Curriculum Conclave at M.I.T Manipal 3. Making MIT- Eco-Sustainable Campus
Agenda 4. Review / approval of the Annual Quality Assurance Report				
AQAR Submission	Complete filling of AQAR and seek approval of IQAC	QA Team	By December 31 ,2017	AQAR for 2016-17 will be submitted by March 2018
Agenda 5. Review of Academic audit outcomes (if conducted during the period)				
Reviewed in Management Review Meetings of 16th August/ September 23rd 2017				
Agenda 6. Suggestions for Improvement -Stakeholders inputs				
Students -----	---	-----	-----	-----
Industry				----
Teachers --				-----
Agenda 7. Activities Planned for next year				
Institutional Academic audits in all constituent units	Conduct of Academic Audits by Constituent units	QA Team	By December 2018	External Academic and Administrative audits were conducted by Ms TUV Rheinland and Internal Audits by QA Team of MAHE and its constituent units
Organizing Quality related conference / workshop with the assistance of Ranking agencies /	Organise the activities	QA Team	By December 2018	Completed ,please refer Agenda 3

accrediting agencies				
Agenda 8. Any other matter with the permission of chair				
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Director / Coordinator, Internal Quality Assurance cell