

FIFTH INTERNAL QUALITY ASSURANCE CELL MEET

Date & Time: December 28, 2019 at 10.30 am

Venue: Board Room, 4th Floor, manipal.edu

Agenda:

1. Review / follow up of actions from previous IQAC meeting
2. Review of actions initiated based on NAAC peer team observations (2016)
3. Best practices sharing and new initiatives
4. Review / approval of the Annual Quality Assurance Report
5. Review of Academic audit outcomes (if conducted during the period)
6. Stakeholders inputs
7. Activities Planned for next year
8. Any other matter with the permission of the chair
9. Attendance as per the attendance register

Discussion:

Vice Chancellor chaired the meeting, Pro Vice Chancellor – Quality Assurance and Registrar were present on this occasion, Director, Compliance / Director & Coordinator, IQAC welcomed all the members to the meeting. Before continuing the proceedings as per agenda, all the members self introduced themselves, as this was the first meeting after reconstitution of IQAC .

Sl. No.	Agenda Point	Discussion	Action	Responsibility	Target date
A	Decision to apply for reaccreditation as per the framework for Health sciences University	Vice Chancellor explained the constraints MAHE was facing when there was no separate accreditation framework for HS institutions. The main hindrance in the accreditation framework as applicable to general universities is that it considers only PhD as terminal degree which is not the case for Health Sciences Institutions especially Medical and Dental Institutions. The terminal degree for Medical faculty is MD, MS, DM, M Ch., & MDS in case of Dental faculty. This lacuna was considered by NAAC and now they have come out with separate framework for HS institutes. However, to qualify for this, the eligibility requirement is at least 60% of departments / institutes in the University needs to be under the Faculties of Medicine, Dentistry, Pharmacy, Nursing, Physiotherapy, Allied Health	It was decided to go for next reaccreditation with the new HS framework brought out by NAAC, as we are eligible for this. However, VC cautioned that, whenever we start new institutes / departments we need to keep in mind this 60% demarcation. Pro VC – QA suggested that, we need to start working on the preparation of SSR immediately and we need to complete the first draft by Sept. 2020.	IQAC team	Sept. 30, 2020

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		Sciences, Ayurveda, Yoga /Naturopathy, Unani, Siddha and Homeopathy (AYUSH)			
1	Review / follow up of actions from previous IQAC meeting	Arranging Academic audit –	Decided to conduct after completing the SSR	Director Compliance	Dec 31, 2020
		Organizing Quality related conference / workshop with the assistance of NAAC –	One workshop was arranged in association with THE during Jan. 2019. One more will be arranged in association with QS on Dec. 30, 2019. One Internal auditor training program was arranged	For information only	Completed
		MIT to prepare applications under SPARC	3 applications are submitted from MIT for SPARC in the year 2019.	For information only	Completed
		Motivating MIT faculty for quality research publications	Sensitization and policy decisions have led to improvement of Publication percentage in top Q1 and Q2 journals has increased from 45% in year 2018 to 56% in year 2019(Data as on 26th Dec 2019)	For information only	Completed
2	Review of actions initiated based on NAAC peer team observations (2016)	Presented and discussed actions taken on all the points raised by NAAC Peer team. However, Vice Chancellor gave the new suggestions for the following points:	Reviewed	Respective process owners	In progress
		<ul style="list-style-type: none"> • Demand Ratio to PG & Research programs is low in most of the departments – It is improving and now the demand ratio for Ph D is 1:6. VC mentioned that Demand ratio in case of PG programs even in IITs is low . MAHE need to persist with its current efforts to attract more applications for the PG programs . 	--	--	--

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		<ul style="list-style-type: none"> Only 65% of the faculty have utilized research incentives Initiated . <ul style="list-style-type: none"> Utilization of conference fund for publication processing charge Additional budget provision for publications in journals of high scientific impact 	<ul style="list-style-type: none"> VC suggested to rename Conference fund as “Research fund” or “Faculty Development fund” 	Directorate of Research	Jan.31, 2020
		<ul style="list-style-type: none"> 15 patents granted since the inception of the university is yet to be commercialized <p>Two patents have been granted in current year No. of patent applications increasing.</p>	<ul style="list-style-type: none"> It was suggested to work on commercialization of the patents 	Coordinator, TTO	Continuous
		<ul style="list-style-type: none"> Revenue generated through consultancy needs to be improved <p>Revenue generated through consultancy for last three years 2016-17 -46 crores 2017-18-32 crores 2018-19 – 54.51 crores</p>	<ul style="list-style-type: none"> VC suggested to explore more opportunities in terms of academic and technical consultancies 	Directorate of Research	Continuous
		<ul style="list-style-type: none"> To implement a barrier free access to facilities for the differently abled <p>Ramps constructed at PSPH, WGSHA “C “Block Hostels, New AC / Amartya Sen Hostel, Basic Science building, MIT Central library, MIT food court 1 and A2 flats</p> <p>However, it was informed that, as per the UGC letter, we need to comply with the Right of Persons with Disabilities Act.</p>	<ul style="list-style-type: none"> VC suggested to revamp the Committee for Empowerment of Persons with disability, as the present committee is not performing its duty satisfactorily. PVC QA suggested to call for a meeting involving key officials to understand the status of implementation 	Registrar	February 29, 2020
3	Best practices sharing and new initiatives	<p>Best Practices:</p> <ol style="list-style-type: none"> Diabetic Foot Care: Stepping Ahead” WDF 15-941 funded by World Diabetes Foundation 	-----	-----	-----

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		<ol style="list-style-type: none"> 2. Evidence Based Practice (EBP) embedded journal club Enabling Lifelong Learning in Health Professional Education 3. Teacher Exchange program - To Enhance the quality of teaching and learning process 4. Tata Consultancy Services sponsored Faculty Training Program and Faculty Internship Program 5. Am plus - Provide hands on experience on various aspects of journalism 6. Implementation of INPODS IT application for OBE initiation 			
		<p>New Initiatives:</p> <ol style="list-style-type: none"> 1. Workshop on “Outcome based Education 2. Workshop on “Assessment of Outcomes in OBE 3. Peer Visit - Inviting QMRs as observers for different MRMs to create the opportunity for mutual /peer learning. 4. Internal auditor training program 	-----	-----	-----
4	Review / approval of the Annual Quality Assurance Report	<p>AQAR for 2017-18 was submitted as per new format through NAAC online portal.</p> <p>AQAR for 2018-19 will be completed shortly</p>	As discussed	Director, IQAC	Mar. 31, 2020
5	Review of Academic audit outcomes (if conducted during the period)	Not Applicable for this meeting as audit yet to be conducted	--	--	-

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6	Stakeholders inputs	<p>Inputs from Stake holders:</p> <p>Students: Student rep. from KMC Manipal complained about updates not happening in SIS software. It was informed to him that, once the SLMC is introduced, this problem will not arise.</p> <p>Teachers:</p> <ul style="list-style-type: none"> • Dr. Neeta Inamdar sought clarity on no. credits to be fixed per course. She also requested someone to review and validate the outcomes of their program they have prepared & submitted • Dr. Satish Shenoy raised the issue of problem faced by UGC NET qualified Ph D student in receiving the scholarship <p>Alumni / Industry:</p> <p>Dr. Srikanth Bhat, Executive Director, Manipal Dot Net thanked for inviting him as a member of IQAC. He suggested that Engineering program can explore giving credits for internship after their class hours. He mentioned that some of the students who interned with him earlier were of very good caliber and he will definitely encourage such internships. He also suggested to give more publicity to the various consultancy services offered by different departments of MIT.</p>	<p>To introduce SLMC</p> <ul style="list-style-type: none"> • Deputy Registrar – Academics (Tech.) to clarify her doubts & also review the program outcomes • University / college needs to help the student in getting the scholarship • Director Quality to prepare a process flow in this regard <p>Director MIT will review the suggestions and initiate actions as applicable and inform the IQAC.</p>	<p>Dean, KMC / Asst. Dir. IT</p> <p>Dy Reg. – Acad. (Tech.)</p> <p>HoIs / Student Finance</p> <p>Dir. Quality</p> <p>Director MIT</p>	<p>Jan. 31, 2020</p> <p>Continuous</p>

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7	Activities Planned for the year and their Progress	<ul style="list-style-type: none"> • Institutional Academic audits in all constituent units • Train the trainer program on Academic audits • Organizing Quality related conference / workshop with the assistance of Ranking agencies / accrediting agencies • Mock audit (NAAC) • MQAC activities 		Quality Assurance	
8	Any other matter with the permission of the chair	Pro VC – QA suggested that IQAC need to focus more on discussions related to processes and policies. He suggested to develop a process flow of functioning of the MRM & IQAC meets	Director Compliance and Director Quality will develop in consultation with PVC QA	Director Compliance and Director Quality	Before next MRM

Meeting was adjourned with the vote of thanks by the Director / Coordinator, IQAC.

Sd/-

Director / Coordinator, Internal Quality Assurance cell