



MANIPAL

ACADEMY of HIGHER EDUCATION

(Deemed to be University under Section 3 of the UGC Act, 1956)

Ref: MAHE/REG/EC/117/180428-(T)

Date: June 7, 2018

CIRCULAR

Sub: Policy on Seed funding for UG/PG Students Research – Reg.

Ref: Decision of the Executive Committee at its meeting held on April 28, 2018

.....

The Executive Committee of Manipal Academy of Higher Education at its meeting held on April 28, 2018 has approved the **Policy on Seed funding for UG/PG Students Research**, which will be effective from July 1, 2018.

The details of the policy are given in the enclosed circular for your information, records and to be notified to all concerned.

Dr. Narayana Sabhahit
Registrar

To:-

- ✦ Heads of Constituent Units, Centres of Excellence and MAHE Teaching Departments, MAHE, Manipal

Copy for necessary action to:

- ✍ Director(s) – Research (Health Science | Technical), MAHE, Manipal
- ✍ Director, Finance, MAHE, Manipal
- ✍ Deputy Registrar Academics (Health Sciences | Technical), MAHE, Manipal
- ✍ Deputy Director, HR, MAHE, Manipal

Copy for information to:

- ✍ Chancellor | Pro Chancellor | Vice Chancellor | Pro Vice Chancellors, MAHE, Manipal
- ✍ Director(s) – Quality & Compliance | Student Affairs, MAHE, Manipal

Encl: as above



MANIPAL

ACADEMY of HIGHER EDUCATION

(Deemed to be University under Section 3 of the UGC Act, 1956)

Seed funding for UG/PG students research

(With effect from July 1, 2018)

1) Objectives:

- To promote research among students of MAHE
- To identify and support potential interdisciplinary research projects
- To encourage innovation and student entrepreneurship.

2) Eligibility:

- UG/ PG students of Manipal Academy of Higher Education.

3) Applicability:

- Seed funding shall be provided to the selected UG & PG project proposals based on the novelty, applicability and scalability.
- This will be sanctioned to a maximum of 5% of the student strength from an institution, in a given financial year.
- A student can avail seed funds only once during the course.

4) Utility:

- A maximum amount of Rs.10,000/- (ten thousand only) will be provided as seed fund for actual cost towards research activities and excludes incentives, travel costs, salaries and fellowships.
- The seed amount shall be spent in one year from the date of sanction of the project.
- Seed fund will not be given to a research activity if funds from other sources are available.

5) Procedure:

- The students are encouraged to send the proposal to ICMR/CSIR/KSCST and other private as well as public funding agencies. Those who are not able to get the grant from external funding agencies will only be considered under this scheme.
- The proposal can be submitted twice in a year (Jan and July).
- Interested students shall submit their proposal to the Hol through HoD.
- Hol / Head of the University Teaching Department (HoUTD) shall form an 'Institutional Selection & Review Committee' to screen and rank the proposals and forward the same to the Directorate of Research (DoR), MAHE.
- The DoR shall form a Committee to scrutinize and select the proposals for seed funding.
- Clear quantifiable outcomes (such as publication, IPR, larger grant etc.) of the project as decided by the Institutional Selection & Review Committee will be the criteria for the selection.
- The progress of the project shall be monitored periodically by the Institutional Selection & Review Committee.
- Hol / HoUTD shall send the quarterly report of the sanctioned project and details of utilization of funds (*preferably by email*) to the DoR, MAHE, with a copy to the Registrar, MAHE.

6) General:

- The funds will be released against the original bills, only after certification by the Hol / HoUTD as the case may be, as per norms, subject to the ceiling of Rs. 10,000.
- The constituent units / teaching department of MAHE shall make budget provision for the same.
- MAHE reserves the rights to revise the seed funding policy from time to time.


REGISTRAR

